

University of La Verne

Regional and Online Campuses

HONORS AT GRADUATION

REQUIREMENTS FOR DEPARTMENTAL HONORS

Educational/Liberal Studies

Departmental Honors are granted to undergraduate students who demonstrate a high level of achievement in their majors. Departmental Honors will be awarded on the basis of a high-quality senior thesis/project and a minimum GPA of 3.6 in the major and 3.0 overall. All major courses with the exception of challenges must be taken for letter grades.

It is the responsibility of the student to apply for Departmental Honors. This form is to be completed and submitted to his/her Academic Advisor. To be recognized as a recipient of Departmental Honors at the commencement ceremony please adhere to the following deadlines:

Commencement Ceremony	Submit Departmental Honors Application to your Academic Advisor
Winter	December 1st
Spring	April 1st

In order to receive departmental honors, a student must meet all of the following criteria:

1. Receive an **"A"** grade in EDUC 499D Senior Seminar for Educational Studies/Liberal Studies Majors
2. Receive a minimum **3.0 GPA overall (including transfer courses)**
3. Receive a minimum **3.6 GPA in the major (including transfer courses)**

Printing of Departmental Honors in the Commencement List will be based on the number of semester hours completed and the GPA reflected on the student's academic history at the time the list is prepared for printing. The posting of Departmental Honors to the student's academic history will be based on the semester hours completed and GPA at the time of the degree posting.

Departmental Honors will be verified upon receipt of all final grades.

REQUIREMENTS FOR UNIVERSITY HONORS

Honors at graduation are based on GPA and units completed in residency. The minimum unit requirement for University Honors is based on the information in the catalog that corresponds to the student's admission date, e.g. catalog year. Students should refer to the Undergraduate Honors section of the University Catalog which corresponds to their catalog year.

Printing of Undergraduate Honors in the Commencement List will be based on the number of semester hours completed and the GPA reflected on the student's academic history at the time of the list is prepared for printing. The posting of University Honors to the student's academic history and diploma will be based on the semester hours completed and GPA at the time of the degree posting.

University honors are automatically bestowed; no application is necessary. University honors are printed on the diploma.

APPLICATION FOR DEPARTMENTAL HONORS

Please complete **Section 1** and return this application to your Academic Advisor by the following deadline:
Departmental Honors will be verified upon receipt of all final grades.

Commencement Ceremony	Submit Departmental Honors Application to your Academic Advisor
Winter	December 1st
Spring	April 1st

SECTION 1 (to be completed by the student)

Date: _____ ID #: _____

Name: _____

Address: _____

La Verne Email Address: _____ @laverne.edu

Day time phone: _____

Academic Advisor: _____

Campus : _____

Has all transfer work been completed and submitted? **Y / N** (circle one)

If NO, list pending transfer work here: _____

SECTION 2 (to be completed by the Academic Advisor)

Student's Major: _____

Major GPA: _____

Units Completed in Major: _____

Overall GPA: _____

Units Completed Overall: _____

Grade Received in Culminating Activity: _____

Unit/GPA totals current as of (mm/dd/yy): _____

Comments: _____

Academic Advisor Signature: _____ Date: _____

REGISTRAR USE ONLY

GPA in Major: _____ GPA Overall: _____

Unit/GPA totals as of (mm/dd/yy): _____

Honors Verified By: _____ Date: _____

Registrar: Please notify the Academic Advisor via email if the student is approved or denied departmental honors.